



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE

REFER TO FILE: **PJ-1**

July 3, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**VIRGINIA ROBINSON GARDENS RETAINING WALL PROJECT
AWARD CONSTRUCTION CONTRACT
SPECS. 6570; C.P. 86480
SUPERVISORIAL DISTRICT 3
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND
THE DIRECTOR OF PARKS AND RECREATION THAT YOUR BOARD:**

Award and authorize the Director of Public Works to execute a construction contract, in the form previously approved by County Counsel, to Malibu Pacific Tennis Courts, Inc., for the Virginia Robinson Gardens Retaining Wall Project in the amount of \$524,000 funded by net County cost, and establish the effective contract date following receipt of approved Faithful Performance and Labor and Materials Bonds and insurance certificates filed by the contractor.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will allow Public Works to proceed with construction of the project.

The project includes replacing one major retaining wall along the west property line and two retaining walls that form the sides of the garage on the west side of the property, reconstructing the garage and concrete driveway, and restoring landscaping on the adjoining parcel if it is disrupted by the retaining wall construction. These improvements will help keep this nearly 80-year-old facility safe and enjoyable for the public.

On April 29, 2003, your Board adopted the plans and specifications for the project at an estimated construction cost between \$409,670 and \$563,296 and authorized Public Works to advertise for construction bids. On May 27, 2003, the apparent lowest responsible bid of \$524,000 was received from Malibu Pacific Tennis Courts, Inc.

Implementation of Strategic Plan Goals

This action is consistent with the County's Strategic Plan Goal of Fiscal Responsibility as the proposed improvements are an investment in public infrastructure.

FISCAL IMPACT/FINANCING

The recommended construction contract with Malibu Pacific is for \$524,000. In addition, \$52,400 (ten percent of the contract amount) has been allocated for change orders in the construction budget, and it is recommended that an additional \$53,226 be allocated for unforeseen site conditions.

The total project cost, including plans and specifications, plan check, construction, consultant services, miscellaneous expenditures, and County services, is currently estimated at \$929,040, which is consistent with what your Board approved on April 29, 2003. The Project Schedule and Budget Summary are included in Enclosure A.

The project is funded by Third District Capital Project Funds. Sufficient appropriation is available in the Fiscal Year 2003-04 Capital Projects Budget (C.P. 86480) to fund this project.

Operating Budget Impact

Following completion of the project, scheduled for February 2004, Parks and Recreation anticipates no startup cost or increase in annual operating costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Malibu Pacific is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, of the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Malibu Pacific is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

ENVIRONMENTAL DOCUMENTATION

On April 29, 2003, your Board found the project categorically exempt.

CONTRACTING PROCESS

On April 29, 2003, your Board adopted the plans and specifications for the project at an estimated construction cost between \$409,670 and \$563,296 and authorized advertising for construction bids. On May 27, 2003, five bids were received. Malibu Pacific, with a bid of \$524,000, was the lowest responsible bidder meeting the criteria adopted by your Board. The bid results are summarized in Enclosure B.

As requested by your Board on February 3, 1998, this contract opportunity was listed on the "Doing Business with Us" website (Enclosure C).

Malibu Pacific's Community Business Enterprise participation data and three-year contracting history are on file with Public Works.

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IMPACT ON CURRENT SERVICES (OR PROJECTS)

During construction, scheduled to begin in August 2003, the project will have minimal impact on current services at this facility since the majority of the construction work will be located outside the garden areas visited by the public with the exception of the driveway replacement. The contractor will take appropriate measures to ensure public access to the facility during the driveway replacement. There will be no impact on any other currently planned projects while restoring the facility to a safe and functional condition.

CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects), Parks and Recreation, and Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

TIM GALLAGHER
Director of Parks and Recreation

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cc: County Counsel
Department of Public Social Services (GAIN/GROW Program)
Office of Affirmative Action Compliance (Ozie Smith)

July 3, 2003

ENCLOSURE A

**VIRGINIA ROBINSON GARDENS RETAINING WALL PROJECT
AWARD CONSTRUCTION CONTRACT
SPECS. 6570; C.P. 86480**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date	Actual Completion Date
Award Design Contract	N/A	N/A	N/A
Execute Design Contract	N/A	N/A	N/A
Schematic Design	N/A	N/A	N/A
Design Development	08/00		08/00
Construction Documents	10/00		10/30/02
Jurisdictional Approvals	N/A		04/17/03
Construction Award	07/08/03	07/15/03	
Construction Start	08/13/03	08/20/03	
Substantial Completion	02/09/04	02/16/04	
Final Acceptance	04/08/04	04/15/04	

II. PROJECT BUDGET SUMMARY

Budget Category	Board Approved Project Budget	Impact Of this Action	Current Project Budget
Plans and Specifications	\$ 23,040	\$ 0	\$ 23,040
Design Contingency	<u>0</u>	<u>0</u>	<u>0</u>
Total Plans and Specifications	\$ 23,040	\$ 0	\$ 23,040
Plan Check	\$ 5,500	\$ 0	\$ 5,500
Construction	\$ 572,387	\$ (48,387)	\$ 524,000
Change Order Contingency	57,239	(4,839)	52,400
Unforeseen Site Conditions	<u>0</u>	<u>53,226</u>	<u>53,226</u>
Total Construction	\$ 629,626	\$ 0	\$ 629,626
Other Consultant Services	\$ 67,774	\$ 0	\$ 67,774
Miscellaneous Expenditures	\$ 9,500	\$ 0	\$ 9,500
County Services	\$ 193,600	\$ 0	\$ 193,600
TOTAL	\$ 929,040	\$ 0	\$ 929,040

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ENCLOSURE B

**VIRGINIA ROBINSON GARDENS RETAINING WALL PROJECT
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SPECS. 6570; C.P. 86480**

BID SUMMARY

Bid Opening: May 27, 2003

Bid Summary:

Bidder	<u>Lump Sum Bid</u>
1. Malibu Pacific Tennis Courts, Inc.	\$ 524,000
2. G-2000 Construction, Inc.	\$ 668,500
3. Parsam Construction, Inc.	\$ 686,600
4. Tiffany Group	\$ 793,600
5. Ryco Construction, Inc.	\$ 1,222,221

Financial Information:

Public Works' fair construction cost estimate for the project was between \$409,670 and \$563,296.

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ENCLOSURE C

**VIRGINIA ROBINSON GARDENS RETAINING WALL PROJECT
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BID SOLICITATION

Bid Number : P1964800

Bid Title : Virginia Robinson Gardens Retaining Wall Project

Bid Type : Construction

Department : Public Works

Commodity : BUILDING CONSTRUCTION SERVICE, INDUSTRIAL (WAREHOUSE, ETC.)

Open Date : 4/29/2003

Closing Date : 5/27/2003 10:45 AM

Bid Amount : N/A

Bid Download : Not Available

Bid Description : This project includes replacing one major retaining wall along the west property line, two retaining walls that form the sides of the garage on the west side of the property, reconstructing the garage and concrete driveway, and restoring landscaping on the adjoining parcel. The construction estimate is between \$409,670 and \$563,296. There will be a mandatory pre-bid meeting at the site on May 13, 2003, at 10:30 a.m.

Contact Name : Montessa Duckett

Contact Phone# : (626) 458-2585

Contact Email : mduckett@ladpw.org

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